

***High School Completion Program***  
**Personal Graduation Education Plan**

**Student Name:**

**Assigned High School:**

**School District:**

**AEL Manager of GEP:**

**Phone:**

**H.S. Representative:**

**Phone:**

**A. Student's Goals Beyond High School:** (consider career, educational, personal)

Student's Assessment of what skills, knowledge and/or experiences will be necessary to achieve the goal:

Skills:

Knowledge:

Experience:

Student's Assessment of factors that may support success:

Student's Assessment of factors that may inhibit success:

**B. Student high school achievement record summary: (e.g., credits; strengths; gaps)**

Current HS transcript in student file?   YES      NO

Credits Earned \_\_\_\_\_ Credits Missing \_\_\_\_\_

Strengths

Gaps

Basic Skills Assessments:

Reading \_\_\_\_\_ grade level equivalent    As assessed by \_\_\_\_\_

Writing \_\_\_\_\_ grade level equivalent    As assessed by \_\_\_\_\_

Math \_\_\_\_\_ grade level equivalent    As assessed by \_\_\_\_\_

**Any Additional Comments:**

**C. Graduation Requirements for this Student:**

**D. With the student's goals for beyond high school, achievements to date, the results of diagnostic assessments, and graduation requirements in mind, what will be the skills, knowledge and/or experiential gains that result in a high school diploma?**

<b><u>Learning Objective:</u></b> What knowledge, skill or experience is to be gained?	<b><u>Services:</u></b> How will it be achieved?	<b>Service Provider?</b>	<b>When?</b>	<b>Evidence of Achievement</b>	<b>How Assessed</b>	<b>By whom? When?</b>
1.						
2.						
3.						

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4.						
5.						
6.						

**E. Expected Date of Graduation:** \_\_\_\_\_

**F. Who commits to this High School Completion Plan?**

(Please sign and date below.)

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent, guardian, or surrogate for minors: \_\_\_\_\_ Date: \_\_\_\_\_

High School Representative Authorized by School Board: \_\_\_\_\_

Position Title: \_\_\_\_\_ Date: \_\_\_\_\_

Adult Education & Literacy Representative: \_\_\_\_\_

Date: \_\_\_\_\_